

CODE OF CONDUCT FOR EMPLOYEES OF BARNETT ELECTRIC

- 1) All employees must treat both the company and the clients with respect, care, honesty, and integrity.
- 2) Employees must be disciplined, hard-working, and dedicated to quality and reliability.
- 3) Employees should take pride in their work and the work of the company.
- 4) Employees must be punctual, proactive in communication, and cautious in handling company property.
- 5) Employees must be willing to work to company standards and perform electrical work in the manner prescribed by Barnett Electric.
- 6) Employees must do everything possible to protect the integrity and cleanliness of jobsites, paying particular attention not to damage or disturb finished work in residential homes.
- 7) Employees must not have any visible tattoos or piercings, aside from normal ear piercings (ear hoops are not tolerated).
- 8) Employees must maintain a clean-cut appearance and pay attention to matters of personal hygiene.
- 9) Employees must maintain a professional disposition at all times, interacting with customers in a cordial manner and not engaging in rude behavior, such as swearing, spitting, or inappropriate joking.
- 10) Barnett Electric prides itself on its personal relationships with customers; but employees must treat the jobsite as a place of work rather than conversation.